

**PEMBROKE CITY COUNCIL
MINUTES
AUGUST 14, 2023**

The regular meeting of the Pembroke City Council was held on Monday, August 14, 2023, at City Hall with the following members present: Mayor Judy Cook, Mayor Pro-Tem Tiffany Zeigler, Councilmembers Karen Lynn, Diane Moore, and Johnnie Miller. Also present were City Administrator Chris Benson, City Attorney Dana Braun, City Clerk Arlene Hobbs, Steve Scholar and Brian Harvey for Planning and Zoning. Councilmember Ernest Hamilton was unable to attend.

CALL TO ORDER, INVOCATION AND PLEDGE... Mayor Cook called the meeting to order at 7:00 pm; Councilmember Johnnie Miller gave the invocation, followed by the pledge of allegiance to the flag.

MINUTES... A motion was made by Karen Lynn and seconded by Tiffany Zeigler to approve the minutes of the July 10, 2023; regular council meeting as presented. The motion carried unanimously.

PUBLIC COMMENTS

1. Mr. Harley Doerfler of McFadden Drive inquired about what actions were being taken on the proposed dog park. He also suggested that the city make improvements to the playground at the Harn Center by adding water fountains, more trash cans, keeping the gate closed and planting trees. He also thanked the city for a job well done at the city pool.

PROCLAMATION – Mayor and Mayor Pro Tem’s Reading Club Day – Tiffany Zeigler read the proclamation naming September 1, 2023, as “Mayor & Mayor Pro-Tem’s Reading Club Day”. The goal of this program is to improve literacy skills among children and youth in Georgia through the support of city leaders. The program is offered through Georgia City Solutions, a Georgia Municipal Association nonprofit.

APPROVALS...

1. **Bryan County High School Band Boosters – request permission to hold a bucket brigade on September 9, 2023, from 9am until 4pm, with a rain date of September 16, 2023** - a motion to approve was made by Tiffany Zeigler, seconded by Diane Moore. The motion carried unanimously.
2. **Haunted Grounds – request permission to hold a movie night on Saturday, August 19, 2023, from 6:30pm until 9:30pm on Church Street, requiring the closure of Church Street between W. Bacon and Anderson Lane** - a motion approve was made by Karen Lynn, seconded by Johnnie Miller. The motion carried unanimously.
3. **Bryan County High School Homecoming Committee – request permission to hold annual Homecoming Parade on Thursday, September 28, 2023, beginning at 6:00pm – pending GDOT approval** - a motion to approve was made by Diane Moore, seconded by Karen Lynn. The motion carried unanimously.
4. **Adoption of 2023 Millage Rate – to stay at the current rate of 10 mils** – a motion to approve was made by Johnnie Miller, seconded by Diane Moore. The motion carried unanimously.

5. **B&D Clearing, Inc. contract approval for the Demolition and Removal of the Old School Buildings and Abatement and Removal of all Materials located at 166 Harn Street in the amount of \$154,322.70** – a motion to approve was made by Tiffany Zeigler, seconded by Karen Lynn. The motion passed unanimously.
6. **Purchase of a 2023 Energreen Alpha Eagle Excavator with 33' boom from Reynolds-Warren Equipment Company in the amount of \$267,624.37 (State of Georgia Contract Pricing)** – a motion to approve was made by Diane Moore, seconded by Johnnie Miller. The motion passed unanimously.

PLANNING & ZONING

1. **Public Hearing - Lawrence Alexander Homes – approval of request to rezone parcel 012-003 from R-1 Single Family Residential to B-2 General Commercial located on N. Main Street – Council action after close of hearing.** – there was no one to speak for or against this request. A motion to approve was made by Diane Moore, seconded by Johnnie Miller. The motion carried unanimously.
2. **Lawrence Alexander Homes – request waiver of PUD site requirement of 20 acres to allow for 12 acres – covering parcel numbers 0161 005, 0161 006, 0161 007, 0161 008, 0161 009, 0161 010, 0161 011, 0161 012, 0161 013, 0161 014, 0161 015, 0161 016, 0161 017, 0161 018, 0161 027, 0161 028, 0161 029, 0161 035, 0161 036, 0161 037 (Warnell SD)** – a motion to deny was made by Diane Moore, seconded by Karen Lynn. The motion carried unanimously.
3. **Edward Carter – Dairy Queen, P01 02 005, located at 374 W Bacon Street, zoned B-3 village commercial – site plan approval for a new facility with old building being demolished** – a motion to approve was made by Tiffany Zeigler, seconded by Diane Moore. The motion carried unanimously.
4. **Abraham Lozano – request to place a manufactured home on Williams Road, Lot 9, parcel 0121 031 – zoned R-1 Single Family Residential** – a motion to approve was made by Karen Lynn, seconded by Tiffany Zeigler. The motion carried unanimously.
5. **Terri Ann Schroeder/Hinesville Home Center – request to place a new manufactured home at 1094 Ash Branch Road, parcel 0151 062 – zoned R-1 Single Family Residential** – a motion to approve was made by Diane Moore, seconded by Tiffany Zeigler. The motion carried unanimously.

DEPARTMENT REPORTS...

Police – Chief Collins reported that the department has received 2 new vehicles which are 90% ready to hit the street. She also reported that Sgt. Harvey will become the SRO at Bryan County High School. Lt. John Price is retiring after 10 years with the city. He reminded the council about his ceremony on July 22nd at 5pm. The new court clerk has completed the first phase of training. The department is currently short of 2 people. He also reported on the procedures to follow when working with the homeless and that Wendy Sims with Bryan County Family Connection is our contact for resources. Reminded everyone about the open house for the Fire and PD on Sunday, August 27th from 2-4pm.

DDA – Fernanda Hauser reported on a meeting with Georgia Southern regarding the possibility of creating a walking tour of the city.

CLERK – Arlene Hobbs reminded everyone that election qualifying begins August 21st and ends August 25th. The auditor should have the 2022 financials ready to present at the September council meeting. Also, due to a software glitch with Bryan County, the millage rate public hearings had to be moved out one week.

COMMITTEE REPORTS...nothing to report.

ADJOURNMENT...There being nothing further to discuss a motion to adjourn was made by Tiffany Zeigler, seconded by Karen Lynn. The motion carried unanimously.

ATTEST:



Arlene Hobbs, City Clerk



Judy B. Cook, Mayor

